

# **How To Fill Out A Harvest Report Properly**

*2018 October*



**Mandatory Season-End Harvest Report**  
**Relevé obligatoire des captures pour la saison**

**DUE JUNE 10<sup>TH</sup>**

This compulsory report must be completed by all licence holders, and is a condition of licence renewal. Failure to submit a season-end report will result in disqualification for a licence renewal. It is recommended that you retain a copy of this year's report for your own records. Furbearers taken after June 1st must be reported to MNR.

Tous les titulaire de permis doivent remplir ce relevé afin de pouvoir obtenir un nouveau permis. S'ils omettent de le faire, ils perdent la possibilité de le faire renouveler. Nous vous recommandons de garder une copie de votre relevé dans vos dossiers. Vous devez rapporter le gibier à fourrure capturé après le 1er juin directement au MNR.

Completed forms should be e-mailed to furmanagers@gmail.com, mailed or faxed to the OFMF (705) 254-3297, or to the MNR office that issued your licence. /Le formulaire dûment rempli doit être envoyé par la poste ou par télécopieur à la FOGAF (705) 254-3297 ou au bureau du MNR qui a délivré votre permis.

Ontario Fur Managers Federation, 531 2nd Line East, Sault Ste. Marie, ON P6B 4K2

The personal information collected on this report is collected under the authority of the Personal Information Protection Act, 1997 and will be entered into the Fur Management and Information System established for resource management, licensing and enforcement purposes and shared with the head trapper upon request where applicable. Questions about the collection and use of this information should be directed to the District Manager of the MNR region/district.

Les renseignements personnels figurant dans ce rapport ont été collectés en vertu de la Loi de 1997 sur la protection des renseignements personnels et seront introduits dans le système de gestion des ressources animales, de la licence, de la nomination, et utilisés aux fins de la gestion de la ressource, de l'octroi de permis et de l'application de la loi et l'échange sur demande, le cas échéant, au chef trappeur. Les questions sur la collecte et l'utilisation de ces renseignements doivent être adressées au chef du district/secteur du MNR.

I declare that the information contained on this report is accurate and complete to the best of my knowledge. / Je déclare que les renseignements présentés sur ce rapport sont exacts et complets à mon avis et en autant que je le sache, je l'ai correctement rempli.

Signature \_\_\_\_\_ Date \_\_\_\_\_

Species / espèces	1. Quantity harvested during this season / Quantité capturée pendant la saison courante	2. Quantity shipped or sold prior to June 1 / Quantité expédiée ou vendue avant le 1 <sup>er</sup> juin	3. Quantity left on hand (not shipped) on June 1st / Quantité de reste (non expédiée) avant le 1 <sup>er</sup> juin	4. Trapper's initials or mark and date / Initiales ou marque du trappeur et date
Beaver / castor				
Muskrat / rat musqué				
Mink / vison				
Otter / outre				
Marten / martre				
Raccoon / raton laveur				
Fisher / pélan				
Red squirrel / écureuil roux				
Weasel / belette				
Skunk / musette				
Opossum / opossum				
Badger / blaireau				
Wolverine / carcajou				
T. wolf / loup				
Coyote / coyote				
Colony / renard				
Arctic / arctique				
Grey / gris				
Lynx / lynx				
Bobcat / félin				
Black bear / ours noir				
Polar bear / ours polaire				

Do not replicate. If you need to fill out a report, go to the 'Forms' tab on our website.

FMS011 WEB 07/16

This is your Mandatory Season End Harvest Report. This report comes attached to each licence that is issued and mailed out. Everyone that purchases a trapping licence is required by legislation to fill out, sign and submit this report by June 10<sup>th</sup> of each year.

Regardless of inactivity or type of trapping licence, all reports must be submitted.

Reports that are not signed will be sent back to the trapper to obtain a signature. Since this is a government document, a signature is required.

Read on to learn how the report should be filled out.

# Step 1

Always remember to sign your report on the 'Signature' line provided. When we receive reports that are unsigned, we are forced to send them back to the trapper for signature and, as a result, this causes a delay in the licencing process.

Remember to date the report as well. It is suggested that you prepare your report on June 1<sup>st</sup> to be sent in. This ensures that your report arrives to the OFMF office on time (on or before June 10<sup>th</sup>).

I declare that the information contained on this report is accurate and complete to the best of my knowledge. / Je déclare que les renseignements que contiennent ce relevé sont exacts et qu'en autant que je le sache, je l'ai correctement rempli.				
<b>Signature</b> <u>Joe Trapper</u>		<b>Date</b> <u>June 1, 2019</u>		
<b>Species / espèces</b>	1. Quantity harvested during open season / Quantité capturée pendant la saison ouverte	2. Quantity shipped or sold prior to June 1 / Quantité expédiée ou vendue avant le 1 <sup>er</sup> juin	3. Quantity left on hand (not shipped) on June 1st / Quantité de reste (non expédiée) avant le 1 <sup>er</sup> juin	4. Licensee's initials or mark and date / Initiales ou marque du titulaire de permis et dat
Beaver / castor				
Muskrat / rat musqué				
Mink / vison				
Otter / outre				

# Step 2

Remember to fill out any and all furbearers that you harvested, shipped/sold or left on hand for the season.

Also, remember to initial and date the fourth column.

\*\*If you reported fur on hand from a previous year but got it tanned, it no longer requires reporting for the next season as it is not a raw pelt anymore.

\*\*If you caught a furbearer accidentally, report it to the MNRF as soon as possible and they will advise on how to report the catch or will provide a licence to possess.

sur la collecte et l'utilisation de ces renseignements doivent être adressées au chef du district émetteur du permis.  
I declare that the information contained on this report is accurate and complete to the best of my knowledge. / Je déclare que les renseignements que contiennent ce relevé sont exacts et qu'en autant que je le sache, je l'ai correctement rempli.

Signature Joe Trapper Date June 1, 2019

Species / espèces	1. Quantity harvested during open season / Quantité capturée pendant la saison ouverte	2. Quantity shipped or sold prior to June 1 / Quantité expédiée ou vendue avant le 1 <sup>er</sup> juin	3. Quantity left on hand (not shipped) on June 1st / Quantité de reste (non expédiée) avant le 1 <sup>er</sup> juin	4. Licensee's initials or mark and date / Initiales ou marque du titulaire de permis et dat
Beaver / castor	25	25	0	Apr 30 JT
Muskrat / rat musqué	30	30	0	Apr 30 JT
Mink / vison	2	2	0	Feb 28 JT
Otter / outre	1	1	0	Mar 31 JT
Marten / martre	0	0	0	Feb 28 JT
Raccoon / raton laveur	16	16	0	Jan 31 JT
Fisher / pékan	0	0	0	Feb 28 JT
Red squirrel / écureuil roux	0	0	0	Feb 28 JT
Weasel / belette	0	0	0	Feb 28 JT
Skunk / moutfette	0	0	0	Feb 28 JT
Opassum / opossum	0	0	0	Jan 31 JT
Badger / bialreau	0	0	0	_____
Wolverine / carcajou	0	0	0	_____
T. wolf / loup des bois	10	8	2	Mar 31 JT
Coyote / coyote	15	7	8	Mar 31 JT
Coloured (red) fox / renard croisé/argenté/roux	3	3	0	Feb 28 JT
Arctic fox / renard arctique	0	0	0	Mar 31 JT
Grey fox / renard gris	0	0	0	_____
Lynx / lynx	2	1	1	Feb 28 JT
Bobcat / lynx roux	1	1	0	Feb 28 JT
Black bear / ours noir	1	1	0	_____
Polar bear / ours polaire	0	0	0	_____

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# Step 4 – Back Side

Application for Licence Renewal / Demande de renouvellement de permis	
A) <b>Primary Trapping Licence Fee</b> (first licence purchased, regardless of type) <i>Frais du permis de piégage principal</i> (premier permis acheté, quel que soit le type)	\$39.55 39,55 \$ <b>\$39.55</b>
B) <b>Secondary Trapping Licence Fee / Frais du permis de piégage additional</b> <i>Additional</i> Head or Resident Trapper : \$39.55 • <i>Additional</i> Helper Trapper : \$16.95 <i>Autre trappeur en chef principal ou résident</i> : 39,55 \$ • <i>Autre aide trappeur</i> : 16,95 \$	\$39.55 or > \$16.95
C) <b>Secondary Trapping Licence Fee (Youth) / Permis secondaire (Jeune)</b>	\$16.95 16,95 \$
<b>OFMF Membership Fee / Frais de membre FOGAF</b> (includes \$5 million liability insurance / Assurance responsabilité de 5 millions \$ comprise)	\$22.60 <b>\$22.60</b>
<b>Total payment enclosed / Paiement total inclus :</b> (make cheques payable to "Ontario Fur Managers Federation") (établi au nom de la "Fédération ontarienne des gestionnaires de fourrure")	<b>\$62.15</b>
<b>Payment by / Mode de paiement :</b> <input type="checkbox"/> MasterCard / VISA / AMEX <input type="checkbox"/> Money Order / mandat de poste <input type="checkbox"/> Cheque / chèque	
Credit Card No. / N° de carte de crédit _____ Expiry Date / Date d'exp. _____	
Cardholder signature / Signature du titulaire: _____	
<small>Personal information contained on this form is collected under the authority of the Fish and Wildlife Conservation Act, 1997, and will be used for the purpose of licencing, identification, enforcement or administration. Questions about the collection of this information should be directed to the local M.N.R.F. District/Area Office, whose address and telephone number appear in the Ontario Government Telephone directory.</small>	

Your first licence purchased, no matter what type (head trapper, helper trapper, private land) will be \$39.55; check off A) Primary Trapping Licence Fee. Any additional licences will be B) Secondary Trapping Licence Fee. **The difference in secondary licence prices is that your additional private land trapping licences are always \$39.55 while additional helper licences are \$16.95.** C) Secondary Trapping Licence Fee (Youth) is for trappers aged 12-16 only. OFMF Membership Fee is optional, but around 90% of trappers choose to buy membership yearly. This includes insurance, a calendar, 2 magazines, and the ability to vote in Board elections.